

RECORD OF POINTS AND DECISIONS ARISING FROM THE PARISH COUNCIL MEETING HELD ON THURSDAY 4 MARCH 2020

PRESENT

Name	Appointment
Mr P Boyles	Chairman
Mrs E Pelham	Councillor
Mrs E Jack	Councillor
Mrs M Philpott	Councillor
Mrs A McGrail	Councillor
Mrs J MacDougall	Clerk
Wilts Cllr B Wayman	
Members of the Public: 3	

POINTS AND DECISIONS ARISING

Item	Points/Decisions	Action
(a)	(b)	(c)
14/20	1. Apologies: Cllr Sir RP and Cllr B Small.	
15/20	2. The Minutes of the Parish Council meeting held on 15 January 2020. Cllr EJ proposed, Cllr MP seconded and all agreed.	
16/20	3. Declarations of Interest. None	
17/20	4. Wilts Cllr B Wayman's Report. <ul style="list-style-type: none"> • Wiltshire Council budget has been set and agreed and will result in a 3.99% rise in Council tax. This includes an increase of 1.9% and 2% for the adult social care levy. £15m of savings need to be made. However the roads need more spent on maintenance. Due to the amount of rainfall, potholes have become a major problem. The Government has allocated an extra £4bn over 4 years for this and Wilts Council will receive 1%. It remains to be seen if there will be any additional funding due to the bad weather. The Parish Steward has more powers to fill potholes. • There is a new facility at Calne for sorting waste materials. The new recycling service starts on Monday. If householders require additional blue bins, these can be ordered on line. At present black plastic cannot be placed in the bins. Plastic does not go to landfill and can be taken to certain household re-cycling centers. Landfill tax is very high which encourages Councils to re-cycle. Aluminium waste should be placed in the blue lidded bin. • Wilts Cllr Wayman confirmed that she signed off the report on the 20 mph speed limit project for Chilmark at the Cabinet meeting. There was only one objection. 	
18/20	5. Resignation of Cllr E Jack 6 May 2020. The Parish Council has accepted Cllr Jack's resignation and notified Wilts Council Electoral Services. Notice of the vacancy has been placed on the noticeboards. If a request for an election is made by ten electors from the Parish to the Returning Officer before 12 March, an election will be called no later than 20 May otherwise the vacancy will be filled by co-option at the meeting to be held on 6 May 2020.	
19/20	6. Highway Matters. <u>Formal recognition of metalled section of Kent's Hill on Wiltshire's list of adopted roads.</u> The Chmn, Vice Chmn and Cllr BS will be discussing the way ahead at a sub-committee meeting to be held on 13 March. A meeting will then be arranged between Wilts Cllr Wayman and the Head of the Highways Dept to clarify the legal position and to find a workable solution. The aim will be to try to get this stretch of road "adopted" by Wilts Council so that they will have responsibility for repairs and maintenance in future. <u>Drainage problems on B3089 near to The Reeds, Greensands Cottage.</u> The Clerk asked Mr Button, Senior Highways Engineer, for a date when the drainage work will commence to provide an additional gully which would assist drainage flow and reduce the ponding on the B3089. Regrettably the bad weather has affected the schedule and these works are postponed until the weather improves. <u>Repair/Removal of damaged fencing on B3089 near Fricker's Paddock.</u> The Chmn arranged for the damaged fencing to be removed by L & R Gardening Services. The grass has been cut and removed.	Chmn/Vice Chmn/Cllr BS

	<p><u>Arrangements for future clearance of roadside ditch along Hindon Lane by Forbes Field.</u> The Clerk asked Mr Button if Highways Dept would agree to undertake this work on a regular basis but he has stipulated that requests for maintenance should be directed through MyWiltshireApp. They will not accept it on their regular maintenance schedule because legally it is the riparian owner's responsibility, in this case the PC. In the past Highways Engineers have dug it out and left the soil on the side of the verge. The Chmn suggested that Seeds4Success could be asked to undertake it on a regular basis.</p> <p><u>Update of 20mph speed limit – Cat G issue 6772.</u> Wilts Council Cabinet agreed the introduction of the 20mph speed limit at Cabinet Meeting. The process to erect signage can now proceed.</p>	Chmn/Clerk
20/20	<p>7. Village Maintenance. <u>Issues for Parish Steward.</u> The Chmn acts as the liaison officer between the Parish Steward and the PC and submitted work requirements before his regular visits. All the grips along the Winterbourne and leading off the roads have been attended to but Cllr EP reported that the grips at the top of Ladder Lane and running down from the boundary with The Old Rectory could be cleared of debris. It has been improved but could be better. The Chmn will report them on MyWiltsApp.</p> <p><u>Slippery road surface – The Street.</u> Cllr MP reported that the stretch of road along the Street beside The Old Rectory is slippery and could be hazardous for pedestrians. It is an area that can be difficult for the Parish Steward to access because vehicles are parked there. The Clerk will contact Mr Button to request the sweeper for half term when there are likely to be less cars.</p> <p><u>Request to Seeds4 Success for clearance of hedges at school playing field.</u> The Head Teacher has kindly cut down some of the overgrown hedges on the roadside. There remains the matter of clearing and burning the debris. With his agreement, Jacqui Farrell will task Seeds4 Success volunteers to complete the work.</p> <p><u>Footpath Cut Back.</u> Cllr EP mentioned that the footpath from the playing field has been cutback by Velcourt which is much appreciated. They have also cut the hedges at the Hollow.</p> <p><u>Perimeter fence of Forbes Field along Kents Hill –repair/replace.</u> It was agreed that some of the Diana Forbes bequest could be used to replace the old fencing. The amount of £3,843.17 in the current account is ring fenced for Three Acre Field, also known as Forbes Field. Cllr EP will obtain 2 quotes for re-fencing. Chmn proposed and Cllr EJ seconded. Residents have expressed interest in enhancing the area by planting flowers which they could do once the fence is repaired.</p>	Chmn Clerk Cllr EP
21/20	<p>8. Review of Emergency Plans and Maintenance of Equipment. Kirk Murray-Jones undertook to produce a simplified set of plans which should be ready before the PC meeting in May. The equipment will need maintaining and testing.</p>	
22/20	<p>9. Flood/Snow Warden Report. The report highlights the very high water levels. Along the Street and Hindon Lane the springs are constantly active and the drains have become blocked. Mary Boyles has been trying to remove debris from them lately but Wilts Council machinery is required to effectively clear them to keep the water flowing under Hindon Lane. Residents have been very helpful clearing debris and keeping the Winterbourne flowing. The Chmn has circulated information on where grit and supplies are kept in the event of a flood/snow emergency whilst he is away.</p>	Cllrs
23/20	<p>10. Plaque in recognition of Gift of Three Acre Field by the late Diana Forbes Diana Forbes was keen on conservation and a well-known figure in the village. All agreed that it was fitting for a plaque to be erected in her memory which would recall her generous gift to the village of Three Acre Field, also known as Forbes Field. Cllr EP suggested it would be appropriate to place it on the boundary fence where it could be easily read by passersby. She will obtain quotes.</p> <p><u>Parish enhancement</u></p> <ul style="list-style-type: none"> • With conservation of green spaces in mind some discussion followed about the hedges and trees which are an ecological asset in the parish. Perhaps trees could be planted along the B3089 or at the bottom of Forbes Field. Cllr A McGrail will investigate suitable sites, and on-going maintenance must be taken in to account. • The Clerk will check if Wilts Council provides any grants for tree planting. • Wilts Council Green Infrastructure and Open Space Study. The Chmn and Clerk have completed this. Residents have also been asked to complete a similar survey. Info sent to The Village Voice. 	Cllr EP Cllr A McG Clerk

	<ul style="list-style-type: none"> • Wilts Council is bidding for funding to enable improvements to the bus service in the county and has requested Town and Parish Councillors to provide input. This has been circulated to Cllrs. Through The Village Voice, residents will be asked to contact councillors with their input on how to enhance the bus service to and from the village. 	Cllrs
24/20	<p>11. Finance.</p> <p>(i) Opening balance in the Treasurer's Account as per bank statement at 22 January 2020: £9,104.18 The Clerk has circulated a copy of the projected end of year accounts. No comments were raised.</p> <p>(ii) <i>Cheques signed :</i> Mrs L Menzies for reimbursement of defibrillator batteries: £66.94. L & R Gardening Services for removal of damaged wooden fencing at Fricker's Paddock: £40.</p>	Clerk
25/20	<p>12. Planning Applications:</p> <p><u>Meadow House, The Street, Chilmark, SP3 5AR</u> - Remove existing conservatory and construct new garden room, new parapet to garage and replace garage door with pitched roof, replacing flat roof. No comment.</p> <p><u>20/00610/TCA Leap House, Frog Lane, Chilmark, SP3 5BB.</u> <u>Fell 1 twin-stemmed Ash Tree.</u> No comment.</p> <p>Clerk notified Planning Dept. <u>19/11072 Bevis Field CLP</u> The Parish Council has not been made aware by the Planning Dept of this application for certificate of lawfulness for planned work. Wiltshire Council planners agreed that it would fall within permitted development rights and that no planning application is required. It may only be required to comply with building control regulations.</p>	Clerk
26/20	<p>13. Future Retirement of the Parish Clerk</p> <p>The Chmn explained that there has been a response to fill the vacancy of Clerk from 1 May 2020. He has met and discussed the position with the applicant who is willing to cover the meeting in May but would not be making a formal application. The Chmn felt there is a possibility that after the May meeting, if the members and acting Clerk were in accord, then a formal application might be made. All agreed that he should be invited to provide cover at the May meeting.</p> <p>It was suggested that the vacancy should be re-advertised in The Village Voice and through Karen Linaker's Community Newsletter.</p>	Clerk
27/20	<p>14. Items for The Village Voice/website,</p> <p>20mph speed limit update, water splash B3089 issue, Clerk vacancy, resignation of Cllr E Jack - Cllr vacancy, village maintenance, open space survey, better deal for bus users survey, date of next meeting.</p>	Clerk
28/20	<p>15. Date of Annual Assembly and Annual PC Meeting:</p> <p>Wednesday 6 May 2020 at 7pm in the Reading Room.</p>	
	<p>Signed:</p> <p style="text-align: center;">Chmn</p> <p style="text-align: right;">Dated:</p>	